

**Dr.SNS Rajalakshmi College of Arts and Science (Autonomous)**

**Coimbatore-641 049**

**Internal Quality Assurance Cell**

**Second Quarterly Meeting- 2023-24**

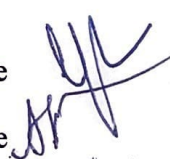







Date: 29.09.2023

Time: 2.30 PM

**Minutes of the Meeting**

The Second Quarterly Meeting of the Internal Quality Assurance Cell for the academic year 2023-24 was held on 29<sup>th</sup> September 2023 at 2.30 PM.

**Members Present:**

- |  |   |                                |   |
|--|---|--------------------------------|---|
| 1. Dr. R. Anitha, Principal                                    | - | Chairperson                    |   |
| 2. Dr. S. N. Subbramanian, Chairman                            | - | Management                     |   |
| 3. Dr. S. Rajalakshmi, Correspondant                           | - | Management                     |   |
| 4. Dr. S. Nalin Vimal Kumar, Secretary &<br>Technical Director | - | Management                     |   |
| 5. Dr. N .Shanmugapriya, Associate Professor                   | - | Teacher Representative         |  |
| 6. Mr. A. Senthil Raghavan, Assistant Professor                | - | Teacher Representative         |  |
| 7. Dr. S. Vydehi, Associate Professor                          | - | Teacher Representative         |  |
| 8. Dr. S. Vengatesh Kumar, Associate Professor                 | - | Teacher Representative         |   |
| 9. Dr. D. Kalaivani, Associate Professor                       | - | Teacher Representative         |  |
| 10. Dr .M. Uma Maheswari, Associate Professor                  | - | Teacher Representative         |  |
| 11. Dr. K. Brindha, Associate Professor                        | - | Teacher Representative         |  |
| 12. Dr. P. Sivakumar, Associate Professor                      | - | Teacher Representative         |  |
| 13. Dr. M. Daniel, CEO   | - | Senior Administrative Officer  |   |
| 14. Dr. G. Ganansekarana                                       | - | Senior Administrative Officers |  |

15. Mr. A. Naveen - Nominee from Alumni
16. Mr. V. Satheesh Kumar - Industrialist
17. Mr. B. Karthick Kiran - Industrialist
18. Dr. J. Sumitha - Coordinator of the IQAC

*J. Sumitha*  
29/6/23

At the outset, Dr. R. Anitha, the Chairman of the Cell and the Principal of the College welcomed the members of the IQAC and then requested the coordinator of IQAC, Dr. J. Sumitha to present each Agenda for discussion.

**Agenda 1:** Approval of the minutes of the previous Quarterly Meeting of IQAC held on 26.06.2023.

The minutes of the previous Quarterly meeting of IQAC held on 26.06.2023 was circulated among the members on 27.06.2023. However, no further comments were received from the members. Hence, it is "Resolved to approve the minutes of the Second Quarterly Meeting of IQAC for 2022-23 held on 26.06.2023".

**Agenda 2:** Action Taken Report on the Minutes of the Previous Meeting

**Rankings from NIRF and Private:** All the Members are instructed to work align with effort of attain Top 50 in NIRF and Top 50 in all the disciplines all over India in all the disciplines in Private Rankings by the Management Members.

**Agenda 3:** NAAC Accreditation Process

Our College accreditation time is up to October 2024 and IIQA of our College will be enabled after April 20<sup>th</sup> 2024. All the templates pertain to seven criteria is circulated among the Departments along with the target to be attained. The deadline along with the targeted sheets is given to all the departments for making the correction and consolidation of the sheets in earlier.

**Agenda 4: New Quality Initiatives**

The concerned course teachers are instructed to teach the lesson to the students using newly adopted pedagogies for effective teaching than the existing one. In the aspects of Research, the teachers are instructed to publish Books and Scopus/Web of Science/UGC Care listed Journals at targeted basis to improve the quality of teachers. Staff Appraisals are monitored regularly in monthly basis by assigning tasks to the faculty through Five Pillar Monthly goals. Reports of these goals assigned to each faculty are appraised every Month. Feedback by the stakeholders are collected and analysed which will be further action taken after the approval of the Head of the Institution.

**Agenda 5: Any other matter with the permission of the Chair.**

As there were no other matters for discussion, the meeting ended with a formal Vote of Thanks.

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