

Dr.SNS Rajalakshmi College of Arts and Science (Autonomous)

Coimbatore-641 049

Internal Quality Assurance Cell

Third Quarterly Meeting- 2023-24

Date: 30.12.2023

Time: 2.30 PM

Minutes of the Meeting

The Third Quarterly Meeting of the Internal Quality Assurance Cell for the academic year 2023-24 was held on 30th December 2023 at 2.30 PM.

Members Present:

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| 1. Dr. R. Anitha, Principal | - | Chairperson |
| 2. Dr. S. N. Subbramanian, Chairman | - | Management |
| 3. Dr. S. Rajalakshmi, Correspondant | - | Management |
| 4. Dr. S. Nalin Vimal Kumar, Secretary &
Technical Director | - | Management |
| 5. Dr. N .Shanmugapriya, Associate Professor | - | Teacher Representative |
| 6. Mr. A. Senthil Raghavan, Assistant Professor | - | Teacher Representative |
| 7. Dr. S. Vydehi, Associate Professor | - | Teacher Representative |
| 8. Dr. S. Vengatesh Kumar, Associate Professor | - | Teacher Representative |
| 9. Dr. D. Kalaivani, Associate Professor | - | Teacher Representative |
| 10. Dr .M. Uma Maheswari, Associate Professor | - | Teacher Representative |
| 11. Dr. K. Brindha, Associate Professor | - | Teacher Representative |
| 12. Dr. P. Sivakumar, Associate Professor | - | Teacher Representative |
| 13. Dr. M. Daniel, CEO | - | Senior Administrative Officers |
| 14. Dr. G. Ganasekaran | - | Senior Administrative Officers |

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| 15. Mr. A. Naveen | - | Nominee from Alumni |
| 16. Mr. V. Satheesh Kumar | - | Industrialist |
| 17. Mr. B. Karthick Kiran | - | Industrialist |
| 18. Dr. J. Sumitha | - | Coordinator of the IQAC <i>J. Sumitha</i>
<i>30/12/23</i> |

At the outset, Dr. R. Anitha, the Chairman of the Cell and the Principal of the College welcomed the members of the IQAC and then requested the coordinator of IQAC, Dr. J. Sumitha to present each Agenda for discussion.

Agenda 1:

1. Approval of the minutes of the previous Quarterly Meeting of IQAC held on 29.09.2023.

The minutes of the previous Quarterly meeting of IQAC held on 26.06.2023 was circulated among the members on 30.09.2023. However, no further comments were received from the members. Hence, it is "Resolved to approve the minutes of the Second Quarterly Meeting of IQAC for 2022-23 held on 29.09.2023".

2. Action taken Report on the Minutes of the Previous Meeting.

(i) NAAC Accreditation Process:

The targeted Criterion sheets of all the metrics are collected and the corrections are made over on those sheets which are again sent back to the departments for corrections along with documents with specified deadline.

(ii) Book Publications:

The target for the Book publication and the Journal publication for each faculty is fixed and is monitored by the Research coordinator for the further process.

Agenda 2: Institution's Innovation Council

Our College secured 3.5 Star Rating out of 5 Star which is released by Innovation Cell, Ministry of Education, Government of India to promote Innovation and Start-up in Campus during the IIC Calendar year 2022-23. The IIC Coordinator, Dr. J. Sumitha instructed all the IIC Members to concentrate more on self driven activities to be conducted in our Institute pertain to Innovation, Research and Entrepreneurship activities. The geo-tagged photographs are preferred for all types of activities for uploading the report of the concerned activities.

Agenda 3: Regional Meet on conducted by Institution's Innovation Council, Ministry of Education's Innovation Cell, New Delhi.

The IIC Coordinator, Dr. J. Sumitha has participated in the regional meet held on 04.12.2023 at Nehru Institute of Technology, Coimbatore. In this Meet, all the IIC Coordinators from the Institutions of southern region participated and projected their innovative activities as posters for to the delegates from the Ministry of Education, Govt. of India. Our College Innovative practices such as Ideation, Hackathon, Boot Camps, Sessions conducted on the Research, Product Innovation and Process Innovation are explained by Dr. J. Sumitha, IIC Coordinator to the delegates from the Ministry of Education, Govt. of India.

Agenda 4: The Extension of the Autonomous status of our Institution

Our Institution Autonomy Status is going to expire on 18th March 2024. In continuation of that, the extension of the Autonomy status is enabled and the data pertain to the Campus Area of the Institution, Strength of the Students and the Faculty Members, The Achievement of the Teachers and the Students, Details of the Research publications are uploaded with the respective five consecutive years from the academic year 2018 to 2023. The Autonomy online portal for our Institution and the data for the Extension of the Autonomous status are submitted on 30.12.2023 in the Autonomy Portal. The result for the Extension of the Autonomous status of our Institution is awaited.

Agenda 5: NAAC Accreditation Process

Since Our Institution is going for the IV cycle of the NAAC Accreditation, the preparation for the IV cycle of the NAAC Accreditation Process is progressing well. Since our Institution accreditation expires on October 2024, the data templates for all the criteria are circulated to the departments for the purpose of data collection. Data templates for all the seven criteria which is already circulated are collected and the consistencies among the data are refined and improved. All the quantitative and qualitative metrics are collected and the consistencies among the data is checked and corrected.

Agenda 6: IQAC New Initiatives

IQAC initiated the target fixed for the Faculty Members and the Research scholars for improving the quality in the research. All the faculty Members with Ph. D Scholars are fixed to publish at least two book publications for an academic year and the teachers with or without Doctorates are fixed with at least one book for an academic year. Research coordinator is expected to conduct at least one International Conference per an academic year. All the IQAC Members are resolve to approve the same.

Agenda 7: Any other matter with the permission of the Chair.

As there were no other matters for discussion, the meeting ended with a formal Vote of Thanks.